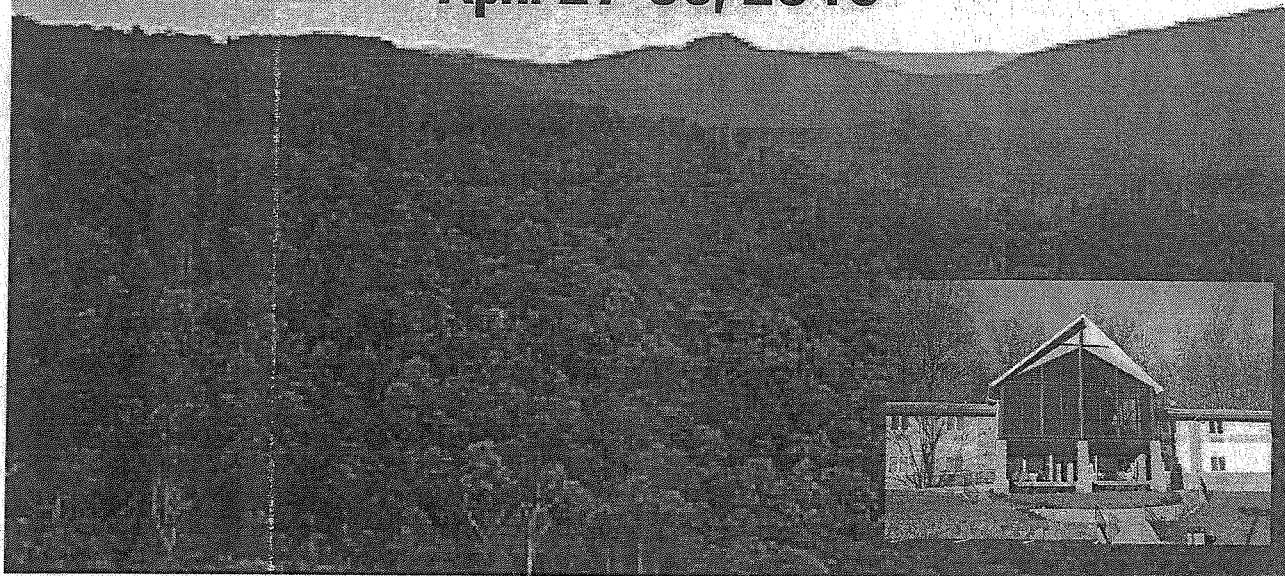


Baptist Ministry Assistants of Virginia Spring Certification / Skillshops April 27-30, 2010



Eagle Eyrie Baptist Conference Center Lynchburg, VA



Meet with Me

I will run to the cleft of the mountain,
I wait for You.
Will You come and meet with me?
I will wait in the cleft of the mountain for You to pass by.
Will You come and meet with me?
Oh, what a joy it would be
Just for a moment to lay at the feet of the Lord.
Oh, more than anything that's what I long for.
Oh, what a change it would bring
Just to look deep in the face of the King who gave all.
You gave everything so You could meet with me.
Will You meet me?
Will you come and meet with me?

CCLI Song No. 306972. © 1999 Ross King. Ross King.
For use solely with the SongSelect Terms of Use.
All rights Reserved. www.ccli.com. CCLI License No. 490891.

Meet with BMAV Serving the Lord

Sandra Sartor – Certification
Adrienne Smith – Skillshops

Mark your calendars to join us at this event. Set aside time in this special setting to meet with God. As we meet, we can edify and encourage one another in His precious Name.

More information is forthcoming as soon as the new executive board meets.

jnblackcreek@aol.com, Joan Newsome
Conference Coordinator

*Then the Lord said, "There is a place near me where you may stand on a rock.
When my glory passes by, I will put you in a cleft in the rock and
cover you with my hand until I have passed by." —Exodus 33:21-22, NIV*

Meet with BMAV in Certification Sewing the Lord

This program enables the support staff of church, denominational, and ministry offices to

- < Understand the ministry role to which God has called them
- < Discover and apply professional methods and attitudes
- < Appropriately use their creativity and initiative in introducing innovative procedures and technology
- < Encourage professional development in ministry and office skills that will impact church and ministry growth.

To earn professional course certification, one must attend 18 hours of teaching time and pass an exam.

< *God's Call*

Understanding the ministry of the church and personal giftedness for office ministry

< *My Character*

Displaying a ministry attitude, building relationships, pursuing professional growth, fostering spiritual formation and growth, and maintaining balance

< *Leadership*

Using initiative appropriately, assuming supervisory functions, managing multiple projects, discovering and using resources

< *Communication*

Projecting a professional image and using office etiquette, improving telephone and writing skills for business, updating ministry publications

< *Administration*

Developing a realistic job description, setting up office policies and procedures, establishing information management processes, improving filing techniques and using organizational skills

< *Ministry*

Ministering to the staff, ministering to the church family, ministering to the unsaved and unchurched, ministering during personal

crises, ministering during community crises, ministering to benevolence needs, and ministering to difficult people The examination is offered at each complete Professional Course Certification event. It is comprised of 100 multiple-choice questions and one 10-point bonus short answer question. Participants who earn a grade of 75 percent or greater earns an attractive certificate signifying completion of the course.

Meet with BMAV in Skillshops

The participant does not need to be certified to attend a skillshop seminar. So, if you are not certified, you may earn your certification OR attend the skillshops.

Understanding Myself and Others

This skillshop will guide you in becoming the person God intended you to be by introducing your younger self and discovering God's original design. You will learn how your moods affect your emotions. You'll discover your own personality traits and you'll learn how to work with different personalities. You will develop acceptance and emotional maturity.

Records Management Techniques for the Ministry Assistant

Should you keep it? If so how? Are your files in disarray? Do you know how long to keep records? Do you cringe when it's time to complete the ACP? Do you really need paper files? Filing is a very important part of your job, but records management is more than filing. This skillshop will provide you with proven methods to improve your skills in records management. You will have hands-on training in preparing files, recording membership, and keeping accurate financial records as well as completing your ACP and much more. If you have trouble finding your files or pulling needed records, this skillshop is for you.

Being at Eagle Eyrie will give us a unique time to meet with God as we learn together and fellowship with one another. May the words of this song inspire us to seek Him while we are in this beautiful mountain setting:

Meet with Me

I will run to the cleft of the mountain, I wait for You.
Will You come and meet with me?
I will wait in the cleft of the mountain for You to pass by.
Will You come and meet with me?
Oh, what a joy it would be
Just for a moment to lay at the feet of the Lord.
Oh, more than anything that's what I long for.
Oh, what a change it would bring
Just to look deep in the face of the King who gave all.
You gave everything so You could meet with me.
Will You meet me?
Will you come and meet with me?

CCLI Song No. 306972. © 1999 Ross King, Ross King.
For use solely with the SongSelect Terms of Use.
All rights Reserved. www.ccli.com. CCLI License No. 490891.

Can anyone lead us in singing this song? Let us know.

Things for you to know about April 27-30, 2010

Tuesday: check-in @ 3 pm, registration, games and crafts

Wednesday: classes begin @ 8 am; Business Meeting after dinner

Thursday: classes begin @ 8 am; free time for dinner and exploring the Lynchburg area ~ time to study

Friday: classes begin @ 8 am; dismissal after certification exam.

Meals served @ 7:30 am, 12 noon, 5:30 pm

Be ready for learning in a relaxed atmosphere!

BMAV Registration

Spring Certification/Skillshops
Eagle Eyrie, Lynchburg, VA
April 27-30, 2010

Cost: \$145

Deadline: April 10, 2010

Name _____

Church/Association/Entity _____

Address _____

City/State/Zip _____

Phone _____

E-mail _____

BMAV Member? _____

Comments _____

Mail reservation form and check to
Joan Newsome, Conference Coordinator
Black Creek Baptist Church
34163 Vicksville Road
Franklin VA 23851

Questions? Call 757.562.7745 or email
jnblackcreek@aol.com and note BMAV in
subject line

Contact Eagle Eyrie for Room and Meal Reservations January 4-March 27, 2010

434.384.2211

You are responsible for making your own
reservations. When calling, you must state you wish
rooms at Cedar Crest Hotel and that you are with
the Baptist Ministry Assistants of Virginia

Double Occupancy Rates: \$209
Add \$20 per person per night for private room.
This includes lodging, meals and linens.

1 Eagle Eyrie Drive
Lynchburg, VA 24503

An airport is a fifteen-minute drive away.



BMAV Officers



President: Nancy Greene

Blackwater Baptist Association

PO Box 443 ~ Windsor VA 23487

757.242.4131 ~ blackwater1@verizon.net

VP Publicity: Open

Secretary/Historian: Penny Garber

Retired ~ 50 Callaway Court

Lynchburg VA 23502

434.239.7746 ~ Pennysteve1@netzero.com

Treasurer/Membership: Jackie Harris

North Star Church Network

8800 Sudley Road ~ Manassas VA 20110

703.244.4625 ~ jdeeharris@comcast.net

Conference Coordinator: Joan Newsome

Black Creek Baptist Church

34163 Vicksville Road ~ Franklin VA 23851

757.562.7745 ~ jnblackcreek@aol.com

Web Hostess / Mission Coordinator

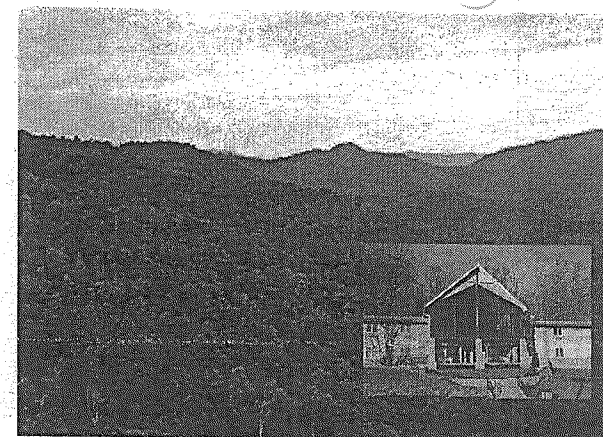
Sandy Weakley /NASBS Secretary/Treasurer

Dover Baptist Association

11006 Lakeridge Parkway

Ashland VA 23005

804.550.1980 ~ sandy@doverbaptist.org



Baptist Ministry Assistants of VA

Spring Certification | Skillshops

April 27-30, 2010

*Eagle Eyrie
Lynchburg, VA*



*Certification with Sandra Sartor
Skillshops with Adrienne Smith*

*Then the Lord said, "There is a place near me
where you may stand on a rock. When my glory
passes by, I will put you in a cleft in the rock and
cover you with my hand until I have passed by."*

—Exodus 33:21-22, NIV